

Online Public Access Catalogue

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Abstract:

The Purpose of this report is to provide an overview on OPAC and its Importance in Today's era of digital Library.

Keywords:

Catalogue, Online Access

Before knowing about the OPAC it is important to know about each word of OPAC i.e. catalogue and online access.

Catalogue:

In Library the catalogue simply implies the List of books available in the Library.

Open access:

Open access simply implies to access anything at anywhere at any time.

Introduction:

An Online Access public catalogue (OPAC) is an online database, which database which provides the information of materials & documents available with the Library.

Users typically search a library catalogue to locate books, periodicals or the items under control of a Library.

Purpose:

Its main purpose is to enable a user of the collection to find out the physical location of information in the collection. OPAC is an automated catalogue on which all the library database are stored. Accessing library materials through the OPAC is faster and easier than through manual catalogue. It is an access tool and resources guide to the collection of a library or libraries which provides bibliographic data in machine-readable form and can be searched interactively on a computer terminal by users.

Characteristics of OPAC:

Followings are the characteristics of OPAC

- Instructional help is provided.
- Accurate result is provided.
- An interactive retrieval system.
- Continuous use no longer boring to the users.
- Updating of the catalogue can be done shortly.

OPAC Access Points:

Access Points are the keywords used for searching of particular document & information such as Author, Title and Subject Etc.

How to Use **Library Catalogue (OPAC)** to find books in the library:

- Go to Library Catalogue (OPAC);
- Search the Catalogue Using Keywords Relevant to your Desired items (Author, title, Subject etc.)
- Click the title of an Item to see its detailed bibliographical information of the document.

Conclusion:

OPAC is an Interactive search module of an automated library management system. Any record is searched directly from a node within a database of the organization.

References:

www.Slideshare.net

www.Lisbdnet.com/online.public.access.catalogue.opac.characterstics